

UHIP COURSE SYLLABUS
INNOCENCE INVESTIGATIONS: SYLLABUS
FALL 2014

Professor David R. Dow

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Professor Cassandra Jeu

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Please be advised that the Texas Innocence Network office (located at TUII-45) is generally open from 10:00–4:00 Monday–Thursday. *However, unless students have scheduled a specific appointment, we reserve the right to be out of the office at any time on meetings/investigations/etc. and the office lobby may be closed.*

TEXT/SUPPLEMENTAL MATERIALS

Materials will be made available via in class and/or via e-mail.

CLASS/ATTENDANCE

Pursuant to UH Law policy, you must attend at least 11 of the 14 regularly scheduled classes. Class will be held on Tuesdays from 4:00–6:00 in TUII 215. In the highly unlikely event a make-up class is necessary, it will be scheduled in accordance with UHLC policy on September 19, 2014, October 24, 2014 or November 7, 2014.

CLASS REQUIREMENTS/GRADING

A total of 120 hours (including class time, meetings, etc.) must be spent on work performed for Innocence Investigations. As part of the required 120 hours, you must attend classes, complete class assignments/case work, submit a timesheet in Excel format, and return all case files. “Billing” takes place in .25 hr increments. *At any point in the semester, if you foresee having difficulty reaching 120 hours, please contact Professor Jeu immediately.* She will work with you on reaching a mutually amenable solution that adheres to university requirements. Failure to complete 120 hours will result in an incomplete or failing grade. ***All class assignments are due by 5 pm on Monday, December 22, 2014.*** Pursuant to the UHLC handbook, the weighted average for this class will be between 2.8–3.2. This weighted average is ordinarily applicable for classes with fewer than ten students and mandatory for classes with ten or more students. Grades

will be based on the quality of student work performed during the semester and class participation.

CLASS ASSIGNMENTS

Unless otherwise instructed, investigation assignments are due by 4pm two weeks after they are assigned. Unless otherwise instructed, screener files and memos are due by 4pm the week after they are assigned.

If you are assigned to draft a letter or e-mail, you should draft the correspondence and then e-mail it to Professor Jeu at ccjeu@central.uh.edu. She will review, edit, and send the correspondence. You will receive an initialed hard copy of the correspondence, which should be placed in the inmate file. The initialed copy will indicate that you successfully completed your assignment on time. Your e-mail will provide proof that you turned in the assignment on time, in the event that the initialed copy of the correspondence is misplaced.

If you are assigned to make a call, you may do so from our offices. You may also use your home phone to make calls. However, unless you are calling courts, law enforcement agencies, or attorneys, we strongly suggest that block your phone number. You must thoroughly document any calls you make in your investigation memo for that specific case.

If you are assigned to scan/make copies of any case materials, you may use the scanner/copier in our offices.

If you are assigned to terminate an investigation file (rather than a screener file), please write a large "T" on the file, complete an investigation memo for the case, and turn in the file at the end of the semester.

If you are absent for a class in which you were to present an investigation file, you will present the file at the next class you attend. At that class, you will pick up any assignments that were passed out during the class you missed, as well as assignments for the class being attended. At the following class, you will catch up on all assigned investigation presentations.

To complete Innocence Investigations, students must do the following by ***All class assignments are due by 5 pm on Monday, December 22, 2014:***

- E-mail Professor Jeu your timesheet in Microsoft Excel format.
- Complete all screener memos/investigation assignments.
- Write an investigation memo for each investigation and place a hard copy in the file.
- Turn in all case files to Professor Jeu.

If you have any questions regarding class assignments, please e-mail Professor Jeu ASAP to resolve any issues.

<i>Class Date</i>	<i>Class Discussion *</i>	<i>Assignment Due</i>
August 26, 2014	<ul style="list-style-type: none"> • Class introduction • Confidentiality / TDCJ forms • Screening innocence claims 	<ul style="list-style-type: none"> • n/a
September 2, 2014	<ul style="list-style-type: none"> • AEDPA • Investigation presentations 	<ul style="list-style-type: none"> • Case assignments TBA
September 9, 2014	<ul style="list-style-type: none"> • State Habeas – drafting & claims • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
September 16, 2014	<ul style="list-style-type: none"> • Clemency • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
September 23, 2014	<ul style="list-style-type: none"> • Physical Evidence – Part I • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
September 30, 2014	<ul style="list-style-type: none"> • Physical Evidence – Part II • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
October 7, 2014	<ul style="list-style-type: none"> • Chapter 64 • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
October 14, 2014	<ul style="list-style-type: none"> • Appellate Advocacy – Part I • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
October 21, 2014	<ul style="list-style-type: none"> • Appellate advocacy – Part II • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
October 28, 2014	<ul style="list-style-type: none"> • Criminal Law & legal ethics • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
November 4, 2014	<ul style="list-style-type: none"> • Interviews & Affidavits • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
November 11, 2014	<ul style="list-style-type: none"> • Causes of Wrongful Convictions • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
November 18, 2014	<ul style="list-style-type: none"> • Criminal procedure: Arrest to trial • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA
November 25, 2014	<ul style="list-style-type: none"> • Capital vs. non-capital trial strategy • End of semester procedures • Case meeting 	<ul style="list-style-type: none"> • Case assignments TBA

* - Class lectures subject to change